



The Association for Preservation Technology International
L'Association internationale pour la préservation et ses techniques

WHY JOIN THE APT BOARD?

“The APT board is an incubator of some of the best preservation talent in the world. It was a privilege to serve with the bright minds guiding the next steps of the organization.”

“My board service 20 years ago has provided benefits over the course of my career.”

Service on the APT Board of Directors provides opportunities to network with the leaders in the profession and develop lifelong professional and personal relationships. Board service provides a unique opportunity to engage and build relationships with the highest level of professionals in the field internationally.

APT Board members meet at least quarterly, lead committees, execute the Strategic Plan, and act as ambassadors for APT to serve our mission to promote the best technology to preserve historic structures and their settings.

BOARD MEMBER RESPONSIBILITIES AND QUALIFICATIONS

The APT Board of Directors is composed of volunteers who serve as trustees, acting on behalf of the APT membership. As a group, APT Directors are responsible for the fulfillment of the organization's mission by developing and evaluating a strategic plan, overseeing execution of the plan, and providing oversight of the organization's activities. Directors shall commit to following the APT Code of Ethics prior to service.

APT Directors have the following responsibilities:

- Fiduciary responsibility to act in the best interest of APT
- Service as ambassadors for APT and our mission
- Engagement of APT members in the work of the organization
- Assistance with fundraising activities (see “Board Giving” below)
- Chairing or co-chairing standing committees

The Board of Directors benefits from the following qualities, and seeks candidates who have one or more of the following:

- Enthusiasm and commitment to APT's mission
- Reliability
- Good communication skills
- Professionalism
- Collaboration skills
- Comfort with sharing diverging opinions and new ideas
- Commitment to evolution and growth for APT
- Enhancing the perspective (e.g., experience, industry, background, expertise) of the board
- Visionary leadership
- Business acumen (e.g., accounting, finance, budgeting, fundraising)

OPEN POSITIONS

The APT Nominating Committee is seeking nominations for openings on the APT Board of Directors and officer positions. The board has a maximum of 16 members elected to two-year terms.

In 2019, APT added a board position for an Emerging Professional, with the same rights as appointed Directors. This two-year position includes funding for travel to in-person board meetings. In 2025, the APT board voted on a Bylaws change to make the Emerging Professional position an elected position, and to reserve at least one position on the board for an Emerging Professional.

Positions open for election this year include the following:

- Three Officer Positions: President, Vice President and Secretary
- Up to four (4) Directors, including at least one (1) Emerging Professional

OFFICERS

Directors elected to serve as Officers (President, Vice Presidents, Treasurer, Secretary) must have served at least one year as an elected board member during the past 5 years. Officers serve on the Executive Committee, which meets monthly. The Executive Committee provides leadership and coordination for the work of the board between regular board meetings. Terms for Officers are two years.

PRESIDENT

The President shall have general supervision over all the affairs of The Association. The President shall:

1. Call and preside at all meetings of the Board, Executive Committee, general membership, and any other special meetings.
2. Vote only to decide a tie vote.
3. Appoint the Legal Counsel, with the approval of the Board.
4. Appoint all Committee Chairs, with the approval of the Board.
5. Serve as Ex-Officio voting member of all Committees except the Nominating Committee and the Bylaws, Policy, and Ethics Committee.
6. Provide recognition by the Association of honors and awards.
7. Collaborate with the Nominating Committee to identify and recommend candidates for the Board.
8. Oversee, supervise, and work collaboratively with the Executive Director.
9. Appoint members of College of Fellows Jury.

VICE PRESIDENT

There shall be two (2) Vice Presidents, who shall, in the absence or disability of the President, perform the duties and exercise the powers of that office, and perform such other duties and have such powers as the Board shall prescribe. Only one Vice President shall be designated to perform any given Presidential duty at each occurrence. The Vice Presidents shall assist the President in other tasks, as assigned by the President.

SECRETARY

The Secretary shall perform the duties and exercise the powers of that office, including managing the record of meetings, utilizing the Corporate Seal, and overseeing the Association's Archive. With the approval of the Board, the Secretary may delegate any of these responsibilities to the paid staff of The Association and/or person(s) working with the Archive.

DIRECTORS

An APT Director must be a current member of APT at the time of nomination or appointment. APT Directors are elected for a two-year term and may stand for re-election for a second term. The board meets four times a year: in-person twice a year (once at the Annual Conference and again in the spring, typically in the location of the conference one year out); and twice by web conference.

A Board member may miss no more than 50% of the board meetings per calendar year. In the event of missing more than 50% of board meetings, the member may be asked to step down from the Board.

Board members are expected to serve as a chair or co-chair of a committee and report back to the Board on their progress regularly. If appropriate, a new board member may continue as chair or co-chair of a committee if they are already involved as such. (Although not all committees have representation on the board in the form of a voting member, all committee co-chairs are invited to board meetings and are encouraged to participate in discussions.)

APT Officers and Directors (except for the Emerging Professional) travel at their own expense and pay for their own accommodations (usually at a group rate) and meals outside of board events. (APT has limited financial support available for spring board meeting travel for board members residing in Latin America, the Caribbean, and south Asia; evaluated upon request on a case-by-case basis.) The rewards, however, are substantial. APT Directors make a significant contribution to the only international organization committed solely to preservation technology. In addition, many of the friendships formed through board and committee work last a lifetime.

BOARD DIVERSITY

In creating an inclusive and diverse Board of Directors, we welcome, value, and thrive on perspectives and contributions from different backgrounds, experience levels, and professional expertise. We invite and encourage applications from all qualified individuals who may contribute to the further diversification of our board and our organization.

BOARD GIVING

To set an example for other APT leaders and members, the Board participates in giving to the organization to support its programs and initiatives. Giving can include finding new members, sponsors, funders, or donors; participating in grant applications; personal financial contributions; and other items. Many grant funders consider board participation in giving as a critical factor in evaluating grant applications.

APT's Board of Directors has a goal of 100% Board participation.

NOMINATION REQUIREMENTS

Each nomination should include contact information, a biography (not to exceed 150 words), and a brief statement of interest from the nominee (not to exceed 100 words), articulating skills and experience related to the required attributes of the position described above. The nomination must be submitted as a Word document file or PDF file to the email listed below. Members may self-nominate.

Nominations must be supported by six (6) members in good standing in accordance with APT's Bylaws. The support may be in the form of emails directed to APT Administration at: administration@apti.org

The slate of successful nominees will be sent to the general membership for online voting beginning September 1, 2025 and ending October 31, 2025. Successful nominees will be announced at the Annual General Meeting to be held in person in November 2025, during the Annual Conference in Providence.

This year's Nominating Committee is chaired by Taryn Williams, Immediate Past President, and includes APT Board members Melbourne Garber and Andreea Hamilton, and APT members-at-large Arlin Otto and Ron Staley.

Nominations should be sent to: APT Administration, Email: administration@apti.org

Questions? E-mail Greg Galer, Executive Director at: greg@apti.org

Nomination Deadline: July 25, 2025, at 11:59 PM EDT.