



StateJobsNY

Review Vacancy

Date Posted: 10/20/23
Applications Due: 11/03/23
Vacancy ID: 142261

Position Information

Agency	Parks, Recreation & Historic Preservation, Office of
Title	Historic Site Restoration Coordinator
Occupational Category	Administrative or General Management
Salary Grade	19
Bargaining Unit	PS&T - Professional, Scientific, and Technical (PEF)
Salary Range	From \$64589 to \$82036 Annually
Employment Type	Full-Time
Appointment Type	Provisional
Jurisdictional Class	Competitive Class
Travel Percentage	0%

Schedule

Workweek	Mon-Fri
Hours Per Week	37.5

Workday

From	8:30 AM
To	4:30 PM
Flextime allowed?	No
Mandatory overtime?	No
Compressed workweek allowed?	No
Telecommuting allowed?	Yes

Location

County	Saratoga
Street Address	P.O. Box 189
City	Waterford
State	NY
Zip Code	12188

Job Specifics

Minimum Qualifications	Either 1. a bachelor's degree in architecture, architectural engineering, civil engineering, mechanical engineering, structural engineering, historic preservation/restoration planning, or landscape architecture, and TWO years of experience in a technical or professional capacity working with historic preservation projects; Or 2. a master's degree or higher in any of the above disciplines and ONE year of qualifying experience as noted above.
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Duties Description

The NYS Office of Parks, Recreation and Historic Preservation (OPRHP) is a state agency within the Executive Department that is responsible for the care and management of 35 state historic sites and 180 parks. Collectively, these public facilities provide both residents and visitors access to natural, historic, and scenic resources with opportunities for outdoor recreation and places to learn about New York's rich cultural heritage.

The Bureau of Technical Preservation Services (TPS) is one of three bureaus within OPRHP's Division for Historic Preservation. TPS's mission is to provide technical support and assistance to federal and New York state agencies in their responsibilities to comply with state and federal historic preservation laws. In addition, the TPS assists the Bureau of Historic Sites and Parks with the development of temporary and permanent archaeological exhibits.

The Division's Technical Services Unit is responsible for providing technical services for the restoration, rehabilitation, and preservation of privately and publicly owned historic properties, including buildings, structures, landscapes, and objects. Incumbent provides comments on the effects of federal or state undertakings on the historic built environment in accordance with federal and New York state regulations.

Applicant must understand the application of the National Register of Historic Places criteria for evaluation and the application and interpretation of the Secretary of the Interior's Standards for Rehabilitation. In addition, the preferred candidate would be versed in Federal Historic Preservation Tax Incentives program. Specific Duties include, but are not limited to the following:

- Perform technical review of projects, including determining the existing condition, reviewing plans and construction proposals for compliance with historic preservation standards and programs, evaluating the impact of building codes, and other requirements.
- Evaluate the impact of renewable energy technology to historic properties.
- Develop treatment recommendations, monitor restoration, repair and maintenance activities for compliance with preservation guidelines and principles.
- Document work performed and consult with design professionals, project sponsors and others to resolve problems.
- Conduct and review research and prepare reports of findings to support projects, including analyzing the historic fabric and treatment methods and techniques and testing the compatibility of treatments.
- Conduct site inspections to determine and monitor the condition of historic properties and preservation and construction projects and prepare reports of findings and documentation.
- Assist other staff in planning and designing projects.
- Provide information to staff and the public about technical programs and standards by developing and conducting training programs.
- Provide technical information and prepare reports, brochures, press releases, and technical materials as required.

Additional Comments

HOW TO APPLY:
Applicants must submit a cover letter and resume via email.

Deadline: 11/3/23

Contact: Beth A. Cumming
NYS Office of Parks, Recreation and Historic Preservation
Coordinator, Technical Services
PO Box 189, Waterford, NY 12188
beth.cumming@parks.ny.gov

Some positions may require additional credentials or a background check to verify your identity.

Contact Information

Name	Beth Cumming
Telephone	
Fax	
Email Address	Beth.Cumming@parks.ny.gov

Address

Street	P.O. Box 189
City	Waterford
State	NY
Zip Code	12188

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