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Technical Preservation Services Manager

📍 800 E 17th Ave, Columbus, Ohio 43211, USA | 💰 \$ 49000-56000 per year | 🏠 Salary | 🕒 Full Time
| 🏥 Medical, dental, vision, Life/AD&D, Disability, State pension, deferred compensation, generous paid time off

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Position: Technical Preservation Services (TPS) Manager

Department: State Historic Preservation Office, Columbus, OH

Term of Position: Two-year position with possibility for extension

Salary: \$49,500 - 56,000/year

Benefits: Medical, dental, vision, Life/Disability, retirement savings options and state pension, paid vacation and sick time, paid holidays, free museum membership and discounts

About Ohio History Connection:

The Ohio History Connection, formerly the Ohio Historical Society, is a statewide history organization with the mission to spark discovery of Ohio's stories. Chartered in 1885, the OHC carries out history services for Ohio and its citizens focused on preserving and sharing the state's history. This includes housing the state historic preservation office, the official state archives, local history office and managing more than 50 sites and museums across Ohio.

Position Summary:

TPS Managers are responsible for reviewing federal Rehabilitation Investment Tax Credit and Ohio Historic Preservation Tax Credit projects, providing technical preservation information, delivering lectures and other presentations on historic rehabilitation techniques, and managing special programs and projects as assigned.

Essential Duties and Responsibilities

- Conducts professional, detailed reviews of rehabilitation projects for which federal Rehabilitation Investment Tax Credits and/or Ohio Historic Preservation Tax Credits are being sought.
- Exercises independent management and review responsibility.
- Provides technical preservation (building conservation) information, such as appropriate preservation techniques, product information, and reference materials to program applicants and the general public.
- Delivers "Building Doctor Program" technical lectures and other presentations.
- Travels to historic buildings to advise owners and others on preservation matters, tax project reviews, and on request (approximately 1 - 2 days/month, travel within Ohio).
- Manages special programs and projects as assigned.
- Assists in development and implementation of technical preservation education and assistance. This can include written material, workshops, conferences, seminars, and training sessions.

Education and Experience:

- Must meet the professional qualifications standards in 36 CFR 61, Appendix A (<https://www.govinfo.gov/content/pkg/CFR-1998-title36-vol1/pdf/CFR-1998-title36-vol1-part61-appA.pdf>) in history, architectural history, architecture, historical architecture, historic preservation or a closely-related preservation field.
- Additional relevant work experience a plus.
- Familiarity with the Secretary of the Interior's Standards and national historic preservation laws, regulations, and guidelines preferred.

Required Competencies:

- Ability to communicate effectively, both orally and in writing with a wide range of internal and external preservation constituents in both the public and private sectors
- Familiarity with the Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation, as well as other federal historic preservation laws, regulations, and guidelines.
- Ability to implement, plan, and critically evaluate research about Ohio's history and prehistory.
- Ability to review, understand, and interpret a variety of technical data such as engineering drawings and specifications, primary and secondary research sources, maps, and archaeological documentation

Work Environment:

Normal office environment with remote work (work from home) flexibility. Occasional evening or weekend work. Work may be stressful at times. Requires ability to travel, sometimes with overnight stays. Work will involve site visits and attendance at public meetings. Does not require residence in Columbus, OH but does require residence in State of Ohio and ability to travel to Columbus as necessary.

To apply:

Please submit application materials through the Ohio History Connection application portal <https://ohiohistory.applicantpro.com/jobs/> (<https://ohiohistory.applicantpro.com/jobs/>). Resume, cover letter, and other supporting documents can be attached in the "Resume" section. Please direct inquiries and accommodation requests to Human Resources, applicant@ohiohistory.org (<mailto:applicant@ohiohistory.org>), or by calling 614-297-2500.

Ohio History Connection is an equal opportunity employer.

All prospective employees are required to undergo a fingerprint background check processed by the Ohio Bureau of Criminal Investigation & Identification (BCI) in accordance with the Volunteer Children's Act. Additionally, prospective employees will also submit to a drug test. Both will occur after the offer of employment is accepted. The results of the background check and drug test are not immediate disqualifiers to employment and are reviewed in accordance with Ohio History Connection policies and procedures. Inquiries must be directed to the Human Resources Director at 614-297-2390 or via email at applicant@ohiohistory.org.

Apply Now
with our quick 3 minute Application!

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Phone Number* Cell

What is your preferred method of communication?

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