

Natural Heritage Trust Employment Announcement

Title:	Historic Preservation Technical Specialist
Agency:	Natural Heritage Trust
Agency Assignment:	NYS Office of Parks, Recreation and Historic Preservation
Location:	Peebles Island State Park, Waterford, NY
Salary:	\$66,000 and benefits package
Work Schedule:	Full time, 37.5 hours/week; Monday- Friday

Organizational Backgrounds

The Natural Heritage Trust (NHT) is a New York State public benefit corporation. Established in 1968, the NHT's mission is to receive and administer gifts, grants, and other funds to further public programs for parks, conservation, and historic preservation purposes of the State of New York.

The Office of Parks, Recreation and Historic Preservation (OPRHP) is a state agency that is responsible for the care and management of over 215 Parks and Historic Sites. Collectively, these public facilities provide both residents and visitors access to natural, historic, and scenic resources with opportunities for outdoor recreation and places to learn about New York's rich cultural heritage.

The Bureau of Technical Preservation Services (TPS) is one of three bureaus within the Division for Historic Preservation. TPS's mission is to advise and assist Federal and State agencies in carrying out their respective responsibilities under Section 106 of the National Historic Preservation Act, Section 14.09 of the State Historic Preservation Act, and the Commercial Tax Incentive Program.

The selected candidate for this position will be an employee of the NHT with work conducted under the supervision of OPRHP and within TPS.

Description of Duties

Technical Services Unit staff reviews and provides comments on the effects of Federal or State undertakings on the historic built environment in accordance with Federal and New York State historic preservation laws. Additionally, staff review and provide review for Part 2 and Part 3 of the Commercial Tax Credit application.

The applicant must understand the application of the National Register of Historic Places criteria for evaluation and the application and interpretation of the Secretary of the Interior's Standards for Rehabilitation. In addition, experience with the Federal Historic Preservation Tax Incentives Program is preferred. Duties include, but are not limited to the following:

- Perform technical review of projects under Section 14.09 of the State Historic Preservation Act and Section 106 of the National Historic Preservation Act including determining existing conditions, reviewing architectural plans and design proposals, evaluating the impact of proposed projects on historic resources, and developing treatment recommendations for repair and maintenance activities in compliance with preservation guidelines and principles.

- Perform technical review of Federal Historic Preservation Tax Incentives Program Part 2 and Part 3 applications including determining existing conditions, reviewing plans and construction proposals, providing treatment recommendations, evaluating the impact of building codes and energy technology all for compliance with the Secretary of the Interiors Standards for Rehabilitation.
- Consult with design professionals, project sponsors and others under Section 14.09 of the State Historic Preservation Act, Section 106 of the National Historic Preservation Act, and the Federal Historic Preservation Tax Incentives Program.
- Participate in site visits.
- Provide information to the public and others about technical programs and preservation regulations and standards.

Qualifications

Required:

Either 1. A bachelor's degree in architecture, architectural engineering, civil engineering, mechanical engineering, structural engineering, historic preservation/restoration planning, or landscape architecture, and TWO years of experience in a technical or professional capacity working with historic preservation projects;

Or 2. A master's degree or higher in any of the above disciplines and ONE year of qualifying experience as noted above.

AND must be legally authorized to work in the United States

Additional Comments

NHT is committed to building and encouraging an inclusive workplace that strives for respect and promotes and values diversity. We believe that organizations that are diverse in age, gender identity, race, sexual orientation, physical or mental ability, ethnicity, and perspective, or any other trait that makes an individual unique, are proven to be better organizations. Please consider joining the team as we work together to build a welcoming workplace where employees recognize their unique characteristics, skills, and experiences are respected, valued, and celebrated.

To support our employees, NHT provides a generous benefits package similar to what is offered to New York State employees. Our total compensation package includes, but is not limited to, leave benefits (14 paid holidays as well as paid vacation, sick, and personal leave); a comprehensive health insurance program including medical, prescription drug, dental, and vision plans; and membership in the NYS Employees Retirement System. Additionally, employees may be eligible for partial remote work schedules.

How to Apply

Applicants must submit a cover letter and resume via email: Olivia.Brazee@parks.ny.gov

Deadline: COB, November 15, 2024

Contact: Olivia Brazee
NYS Office of Parks, Recreation and Historic Preservation

Olivia.Brazee@parks.ny.gov

It is the policy of the State of New York and NHT to provide for and promote equal opportunity employment, compensation, and other terms and conditions of employment without unlawful discrimination on the basis of age, race, color, religion, disability, national origin, gender, sexual orientation, veteran or military service, member status, marital status, domestic violence victim status, genetic predisposition or carrier status, arrest and/or criminal conviction record, or any other category protected by law, unless based upon a bona fide occupational qualification or other exception. The NHT is an equal opportunity/affirmative action employer.

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide their current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Office of Employee Relations at (518) 474-6988 or via email at info@oer.ny.gov.